

True North Rochester Preparatory Charter School
Minutes of the Meeting of the Board of Trustees
November 5, 2015

The meeting was called to order by Mr. Rosenberger at 12:08 pm.

Roll Call

The roll call was taken and a quorum was found present.

Trustees Present: Josh Phillips
 Geoffrey Rosenberger
 Jim Ryan
 Rebecca Sumner
 Ron Zarrella
 Dana Lehman (via video)
 Jim Gleason (via video)

Trustees Absent: Kevin Walker
 Jean Howard

Also Present:

Anna Hall	Chief Operating Officer, Uncommon Schools Rochester, Troy, and Boston
Kaitlin Driscoll	Director of Operations, West Elementary School
Emily Volpe	Principal, West Elementary School
Jonathan Myler	Director of Operations, West Middle School
Michael Sherry	Associate Chief Operating Officer, Uncommon Schools Rochester
Eric O'Connor	Regional Special Projects Coordinator, Uncommon Schools Rochester

Approval of Minutes

The following motion was made to approve the minutes from the September 16th, 2015, board meeting.

Motion: Rebecca Sumner
Second: Jim Ryan
Vote: Approved unanimously

Public Comment

No public comments were made

Campus update- West Elementary School

Kaitlin Driscoll provided an update on West Elementary School, highlighting moments of joy and enrollment rates. Emily Volpe provided an update on Interim Assessments by grade and question type. A short discussion followed regarding the successes of West Elementary School.

Campus update- West Middle School

Jonathan Myler provided an update on West Middle School, emphasizing a significant effort to restore and retain strong staff and student culture. Mr. Myler provided the Interim Assessment results for the school and upcoming events to promote student and parent engagement.

Managing Director Update – Interval Assessment results

Dana Lehman and Anna Hall presented on IA1 results by grade and subject.

Staffing

Dana Lehman provided an update on staffing efforts to fill open positions in the short term and create teacher pipelines in the long term.

Admissions Policy Resolution

Anna Hall discussed the new admissions policy and online system. There will be a lottery in 5th grade at West until the elementary school begins to feed it. There was a discussion regarding the actual implementation of a computer-run lottery and parent perception of the lottery process.

The board voted to approve the admissions policy resolution to continue to hold a lottery for Kindergarten at both elementary schools and a fifth grade lottery only at West Campus Middle School

Motion: Jim Ryan

Second: Rebecca Sumner

Vote: Approved unanimously

Audit

Ron Zarella provided an update on our audit review and concluded that it is completely clean.

Financial Update

Ron Zarella, Anna Hall and Michael Sherry provided an update that early in the year finances look to be on track and projected surplus looks good. Enrollment in the high school and staffing will likely have the biggest impact on finances.

Facilities

Anna Hall provided an update on facilities. She confirmed that another charter school also applied to school #22 and that the other charter school will likely get #22 and Rochester Prep will likely get #36. 305 Andrews Street was also discussed as another option.

The board voted to authorize finance committee to purchase 305 Andrews with limit of \$500,000 maximum debt servicing/year

Motion: Ron Zarella

Second: Rebecca Sumner

Vote: Approved unanimously

Capital Campaign Committee

Jim Ryan provided an update on the Capital Campaign Committee.

SUNY Charter Renewal

Anna Hall provided an update on the SUNY renewal review and noted that we are confident that we will receive a full five year renewal.

Executive session

A brief executive session was held.