

**True North Rochester Preparatory Charter School**  
Minutes of the Meeting of the Board of Trustees  
June 8, 2016

The meeting was called to order by Mr. Rosenberger at 12:00 pm.

**Roll Call**

The roll call was taken and a quorum was found present.

Trustees Present:       Geoffrey Rosenberger  
                              Josh Phillips  
                              Jean Howard  
                              Ron Zarella  
                              Jim Ryan

Trustees Absent:       Rebecca Sumner  
                              Jim Gleason

Also Present:

Anna Hall	Chief Operating Officer, Uncommon Schools Rochester, Troy, and Boston
Michael Sherry	Associate Chief Operating Officer, Uncommon Schools Rochester
Paul Powell	Associate Managing Director, Uncommon Schools Rochester
Eric O'Connor	Regional Special Projects Coordinator, Uncommon Schools Rochester
David McBride	Principal, Rochester Prep High School
John Claypool	Director of Operations, Rochester Prep High School

**Approval of Minutes**

The following motion was made to approve the minutes from the May 4, 2016 board meeting.

Motion: Jim Ryan  
Second: Jean Howard  
Vote: Approved unanimously

**Public Comment**

No public comments were made

**High School Update**

David McBride provided an update on the High School results. John Claypool provided an update on operations at the High School. High School leadership also discussed the partnership with RIT and high school transition from 8<sup>th</sup> grade.

### **Alumni Progress Update**

Michael Sherry provided an update on alumni progress.

### **2016-2017 Budget update**

Michael Sherry provided an update on next year's budget. There was a motion to approve the 2016-2017 budget.

Motion: Jim Ryan  
Second: Jean Howard  
Vote: Approved unanimously

### **2016-2017 Personnel Policies**

Anna Hall provided an update on two proposed changes to the personnel policies. First, she discussed the addition of language regarding staff compensation. Second, Ms. Hall discussed new Family and Medical Leave Act language. There was a motion to approve the changes to personnel policies.

Motion: Jean Howard  
Second: Jim Ryan  
Vote: Approved unanimously

### **2016-2017 Code of Ethics**

Geoffrey Rosenberger provided an update on the Code of Ethics policy. There was a motion to approve the updated code of ethics policy as amended by the State.

Motion: Jim Ryan  
Second: (none)  
Vote: Approved unanimously

### **2016-2017 Student and Family Handbooks**

Michael Sherry provided an update on Student and Family Handbook changes. There was a motion to approve the changes.

Motion: Jean Howard  
Second: Jim Ryan  
Vote: Approved unanimously

### **2016-2017 Annual Emergency Conditional Clearance**

Michael Sherry provided an update that the annual emergency conditional clearance document is unchanged from last year. There was a motion to approve the same document.

Motion: Jim Ryan  
Second: Jean Howard  
Vote: Approved unanimously

### **2015-2016 Auditors**

Ron Zarella provided an update on the audit process. Mengel Metzger Barr & Co. served as the auditing firm this year and presented to the Finance Committee for the 2016-2017 year. There was a motion to approve Mengel Metzger Barr & Co. as auditors for the next year.

Motion: Jim Ryan  
Second: Geoffrey Rosenberger  
Vote: Approved unanimously

### **Board Terms**

Geoffrey Rosenberger provided an update on board terms. There were two motions by the Board. The first motion was made to nominate Jim Ryan to another three year term.

Motion: Geoffrey Rosenberger  
Second: Jean Howard  
Vote: Approved unanimously (Jim Ryan recused)

The second motion was made to nominate Geoffrey Rosenberger to another three year term.

Motion: Josh Phillips  
Second: Jim Ryan  
Vote: Approved unanimously (Geoffrey Rosenberger recused)

### **2016-2017 Board Meeting Dates**

Anna Hall and Geoffrey Rosenberger discussed the planning for meeting dates for the next year.

### **Facilities Update**

Anna Hall provided an update on facilities for the 2016-2017 school year.

### **Meeting adjourned**

Motion: Geoffrey Rosenberger

Second: Jean Howard

Vote: Approved unanimously