

Food Service at Rochester Prep

Overview

All Rochester Prep campuses participate in the United States Department of Agriculture National School Lunch, Breakfast, and Snack Programs. Every child receives a healthy breakfast and lunch, free of charge. Elementary & middle school students also receive a free snack on each full day of school.

Annual Income Eligibility Forms

An income eligibility form is not required in order to receive free meals at Rochester Prep. However, we are still required to collect income information for families who are not directly qualified by New York State (i.e. SNAP or Medicaid participation). Without these annual forms, Rochester Prep is at risk of losing the ability to provide free meals. Thank you in advance for your cooperation.

The Income Eligibility Form is available under the Parent Resources portion of the Rochester Prep website (<https://rochesterprep.uncommonschools.org/family-resources/>)

Meal Vendors & Menus

Meals are prepared offsite and delivered to our schools daily. For the current school year, our meal vendors are [Foodlink](#) and [Julia K Caters](#). All meals and preparation facilities are compliant with local, state, and federal requirements. Menus are sent home by your scholar's school each month. Please reach out to your specific campus for the current meal menu.

Medical Accommodation Requests

Rochester Prep will make arrangements to accommodate the nutritional needs of students with documented medical necessity. If your student has an allergy or other nutritional need that requires modifications to their meals, please obtain explicit, written documentation from their primary care provider outlining what accommodations are needed and send them to the school's main office.

P-EBT

The New York State Office of Temporary and Disability Assistance (OTDA) manages special programs that provide additional benefits to qualified families, including the Pandemic Electronic Benefit Transfer program (P-EBT). Rochester Prep shares student information with the New York State Education Department which is then used by OTDA to make benefit decisions and send funds.

You must keep your address and contact information updated with our school so that we share accurate information with the state education department. Failure to keep your records updated may result in missed

benefits from OTDA. To inform your school of an address or contact change, [please complete this form](#) and return to the main office as soon as possible. If you have students at multiple campuses, please make sure to inform each school of the change.

For details or questions on the P-EBT program, [visit OTDA's website](#). Rochester Prep does not administer or manage this program and details change regularly.

Summer Meals

City of Rochester residents are able to secure meals for children 18 and younger through the Summer Meals Roc program. You can find additional information, including dates, times, and locations at this website: <https://www.summermealsroc.org/>

Students participating in Rochester Prep's Summer Academy will receive a free breakfast and lunch each day.

Non-Discrimination Notice

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.